

ARIES CERTIFICATE REQUEST FORM

Name on Certificate: _____

Type of Certificate: ARIESClient
(ARIES Client, ARIES Report/Export, ARIES Import)

Name of agency and physical address of the computer which certificate is being requested:

Name of Agency: Valley AIDS Council

Agency Address: 418 E. Tyler St. Ste. B

City/State/Zip: Harlingen, TX 78550

Phone # of person requesting certificate: (956) 722-3995

Phone # of certificate user: (956) 428-2653

Name of Administrative Agency requesting Certificate: South Texas Development Council

I, Cynthia Garza the ARIES data manager for South Texas Development Council certify that the certificate being requested is for a valid ARIES user and that the location of the certificate is in a secure environment (i.e., laptops and home computers ARE NOT considered to be a secure environment). Approval of certificates for laptop computers will be considered case by case and submitted to DSHS ARIES staff for approval. *

* ARIES data managers will develop a laptop agreement for the agency executive director to sign certifying that the laptop will be located at the office of record and is not used offsite or at home. This agreement must indicate that the laptop is in a secure environment and at the physical address of requesting agency. The laptop must be in a locked docking station and not have wireless internet capabilities. This agreement must be signed by DSHS, ARIES data manager and agency executive director.

